

Pack Your Bags for the 2018 Convention

29 May 2018

Dear Convention Delegates and Attendees,

We look forward to greeting you in Yokohama, Japan. This message is to provide helpful information as you make your travel plans and prepare for Convention. If you are bringing a registered guest to Convention, we recommend forwarding this message to them.

The Pacifico Yokohama

The Pacifico Yokohama is the venue for the official Convention program.

To access the National Convention Hall, enter through the Entrance Lobby (location of registration and credentialing) or the Marine Lobby. If you are arriving by taxi, it is recommended that you enter through the Seaside Lobby. If you are walking, please use the Queen Mall bridge, and keep right to go along the outside of the InterContinental hotel. Then, enter the National Convention Hall doorway and proceed to the lower level.

WiFi in The Pacifico

WiFi will be available in the National Convention Hall of Yokohama, in the Entrance Lobby, Marine Lobby, Seaside Lobby and meeting rooms inside the Conference Center.

To connect to the WiFi, go to settings, access WiFi on your mobile and tap join SSID: FREE-PACIFICO.

Pacific Convention Plaza
Yokohama
1-1-1, Minato Mirai, Nishi-ku,
Yokohama 220-0012, JAPAN
<http://www.pacifico.co.jp>

Getting to Yokohama

Yokohama is conveniently located near Japan's two major airports. Tokyo International Airport (Haneda) is only 22km (13 miles) away and Narita International Airport is 98 km (60 miles) away.

Train

By train, Yokohama is about 30 minutes from Tokyo International Airport (Haneda) and about 100 minutes from Narita International Airport. We recommend researching which train line you will take and access the schedule prior to your arrival in Japan.

Taxi/Car

The Pacifico is about two minutes from Minato Mirai Ramp Exit on K1 Yokohane Route of the Metropolitan Expressway Kanagawa Route.

Airport Limousine Buses

Please check with your hotel for availability of airport limousine buses (shuttles) and their times/schedules. Please note that shuttles are not 24-hour services and may not be available for later arrivals.

For more information about arrival options, please visit the [Pacifico's destination access webpage \(Japanese\)](#).

Important Documents

Be sure you travel with two copies of your flight tickets and put these documents in two separate places in case one gets lost. We recommend you make photocopies of your passport and most important identification documents. Keep one copy in the safe at the hotel and leave one at home.

What should you do when you arrive in Yokohama?

If you are arriving on Thursday, 28 June, we recommend that you visit the Entrance Lobby in the Pacifico and pick up your registration to avoid lines on Friday, 29 June. If you are a voting delegate, you can also collect your credentials at this time.

Thursday, 28 June

Registration 1:30 - 4:45 PM

Credentials 1:30 - 4:45 PM

Friday, 29 June

Registration 8:00 AM - 8:00 PM

Credentials 8:00 AM - 3:00 PM, 5:00 - 8:00 PM

A full schedule is located in the [convention program booklet](#). Please bring a copy of your registration confirmation for badge pickup at the registration desk. You must have your registration number readily available, which is found on your confirmation.

[Download the Convention Program Booklet](#)

You will receive your convention program booklet when you pick up your badge at registration, but you will be able to take a sneak peek now on the convention webpage. The booklet contains messages from leadership and special guests, daily schedules, candidates' profiles and more.

We highly recommend that you download the booklet before arriving in Yokohama. Visit the webpage below to bookmark it on your mobile device.

[Convention Program Page](#)

[Bring your Bylaws Booklet](#)

We are asking everyone who received a bylaws booklet in the March Club Mailing to either bring it with them to Yokohama or give it to their club delegate. This booklet was included within every packet mailed to leadership in March.

Due to the length in content, the proposed amendments to the bylaws and rules of procedure will not be included in this year's Convention Program Booklet. Extra copies will be available onsite for delegates; however, resources are limited.

To view the proposed amendments and download the document on your tablet or smart phone today, visit the [Club Mailing page](#).

[Attend the Share Your Story Festival](#)

9:00 AM - 12 PM, Friday, 29 June
National Convention Hall

This open-door session will give you the opportunity to come see 32 great Zonta stories of service, advocacy, fundraising and membership on the main stage at the 2018 Convention. Please note that the Share Your Story Festival takes place during the same time slot as district meetings, however, these sessions have been structured so that all attendees will have enough time to stop into the auditorium and see what their fellow Zontians around the world have to offer to our mission.

District Meetings

District meetings are scheduled for Friday, 29 June from 9:00 AM - 1:00 PM
Further information is located in the Convention Booklet and can be found at:
[District Meetings Schedule](#)

Special Areas to Visit

Entrance Lobby

- Credentials Desk
- Registration Desk
- Information Desk - Get answers to general questions about Convention and for lost and found items.
- Tour Desk - Learn more about tours and general information about Yokohama

Marine Lobby

- Foundation Booth
- Centennial Anniversary Endowment Campaign Booth
- Centennial Anniversary Booth
- 2020 Chicago Convention Booth
- Centennial Photo Opportunity
- Leadership Development Program Desk
- Japanese Tea Ceremony (during lunch on Saturday, 30 June)

N101

- The Zonta Store
- Marketplace
- Sayonara to Yokohama - a Grand Gala Dinner Seating

Climate

The average temperature in Yokohama in July is 24.5 °C (76.1 °F). Afternoons can be very hot with average high temperatures reaching 28.2 °C (82.8 °F). Overnight temperatures are generally very warm with an average low of 21.9 °C (71.4 °F). July is a fairly wet month, with an average total rainfall of 130 mm (5.1 inches).

Packing your suitcase

- Passport and visa (if needed)
 - Registration confirmations sent to you via e-mail (you must have your registration number ready at the registration desk)
 - Bylaws Booklet if available
 - Flight details
 - Hotel reservation confirmation
 - Zonta name badge, Foundation pins and other Zonta jewelry
 - Clothing (see below for 'Dress')
 - Electronics, cell phone, chargers and electrical converters
 - Camera
 - Computer/tablet
 - Donation for Zonta International Foundation
 - Materials for various meetings
 - Business cards to exchange with new friends
 - Yen (see below)
 - Medication and medical information/insurance cards
 - Snacks
 - Smiles and patience
-

Dress

- Pre-Convention (registration, credentials, workshops, meetings) - casual
 - District Meetings - casual
 - Opening Ceremony -business/dress of your home country
 - Business Sessions - business casual, presenters in business
 - Ticketed Evening Events (PIPs Dinner, Governors Dinner) - business/cocktail
 - ZIF Donor Reception (invitation only) - casually elegant
 - Closing Gala Dinner - cocktail
 - For sun/heat - sunglasses, hat, sunscreen
 - For rain - umbrella
 - For Yokohama Pacifico walking - comfortable shoes
 - Secure purse/bag for valuable items
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Currency during your stay

Yen is the official currency. Coins come in 1 yen, 5 yen, 10 yen, 50 yen, 100 yen and 500 yen. Banknotes come in 1,000 yen, 2,000 yen (very rare), 5,000 yen and 10,000 yen denominations. Foreign currencies are generally not accepted outside of major international airports. There is a currency exchange machine on the second floor of the InterContinental. Please visit <https://www.xe.com/> for current exchange rates.

Tipping

Overall, tipping in Japan is not customary.

Photography

There will be an official Zonta Convention photographer. More information will be available when you arrive at the Pacifico.

Leave behind for your family

We know your family will be concerned while you travel. Please use this form to provide your family with key information for reference for your family.

[Emergency Information Form - Leave Behind for Your Family](#)

Additional Questions

If you have any questions not covered in this message, or not addressed at convention.zonta.org, please email the specific addresses below:

Registration | Gala Tickets | Tours
zonta@experient-inc.com

Credentialing
memberrecords@zonta.org

Foundation Reception Invitations
zifoundation@zonta.org

Share Your Story Festival
programs@zonta.org

Membership Recognition Awards
memberrecords@zonta.org

Stay Social!

Zonta International
convention.zonta.org

